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**MINUTES OF THE 125<sup>TH</sup> MEETING OF THE ELEVENTH ANGUILLA**  
**EXECUTIVE COUNCIL HELD ON THURSDAY 18<sup>TH</sup> JANUARY 2018**

- PRESENT: His Excellency the Governor, Mr Timothy Foy, OBE
- The Honourable Victor Banks, Chief Minister and Minister of Finance,  
Economic Development, Commerce, Tourism and Information Technology
- The Honourable Deputy Governor, Mr Perin Bradley
- The Honourable Evans Rogers, Minister of Health and Social Development, Lands  
and Physical Planning
- The Honourable Cora Richardson-Hodge, Minister of Home Affairs and Education
- The Honourable Curtis Richardson, Minister of Infrastructure, Communications,  
Utilities, Housing, Agriculture, Fisheries and Environment
- The Honourable Attorney General, Mr John McKendrick QC
- Mrs Jewelle Fleming, Clerk to Executive Council
- IN ATTENDANCE: Hon Cardigan Connor, Parliamentary Secretary  
Mrs Evalie Bradley, Ministerial Assistant to the Hon Minister, MHA  
Dr Bonnie Richardson-Lake, PS, ELSYC  
Mrs Hyacinth Bradley, Community Services Planner  
Mr Larry Franklin, PS, EDICTLP  
Mr Karim Hodge, PS, MICUHAFIT  
Mr Nigel Connor, Deputy Chief Engineer, DICUH  
Mrs Anthea Ipinson-Connor, Chief Project Officer  
Mr Darren Forbes-Batey, Chief of Staff, Governor's Office  
Mr Leslie Hodge, DLS

EX MIN 18/26

**CONFIRMATION OF THE MINUTES**

Hon Cardigan Connor, Parliamentary Secretary and Mrs Evalie Bradley, Ministerial Assistant to the Hon Minister, MHA joined the Meeting.

Council confirmed the Minutes of the 124<sup>th</sup> Meeting held on Thursday 11<sup>th</sup> January 2018.

**MATTERS ARISING FROM THE MINUTES**

EX MIN 18/27

**CLOSED BATHROOMS AT ISLAND HARBOUR**

Hon Parliamentary Secretary and Ministerial Assistant to the Hon Minister, MHA remained in attendance.

Council noted the concern relating to closed bathrooms on the beach at Island Harbour. As a result of this, the surrounding bushes were being used for restroom purposes. The Hon DG undertook to investigate the matter and report back to Council.

Action: HON DG; MINS OF GOV'T

EX MIN 18/28

**COMMUNITY DESK PROJECT**

Hon Parliamentary Secretary and Ministerial Assistant to the Hon Minister, MHA remained in attendance. Dr Bonnie Richardson-Lake, PS, ELSYC and Mrs Hyacinth Bradley, Community Services Planner (CSP) joined the Meeting.

Council noted a power point presentation on the proposed Community Desk Project. Mrs Bradley, the main presenter, elaborated that there would be general presentations in the various communities on the mandate of the specific services and an opportunity to inform and receive feedback on policy areas, new programmes etc. She added that there would be closed settings which would allow individuals, families and small groups to have a one-on-one dialogue with a service representative. A detailed handout was submitted to Executive Council for information. Members noted that the launching of the project was scheduled for Friday 19<sup>th</sup> January at 9:00 am at the office of the CSP.

Council commended the CSP and the Ministry of Social Development for a great initiative.

Action: PS, ELSYC; CSP; DIR, Y & C; MINS OF GOV'T

EX MIN 18/29

**EX MEM 17/346 ANGUILLA SUMMER FESTIVAL 2018 – 2019**

Hon Parliamentary Secretary and Ministerial Assistant to the Hon Minister, MHA remained in attendance. PS, ELSYC and CSP remained for discussion. Dr Aidan Harrigan, PS, FIN joined the Meeting.

Further to EX MIN 17/583 of 13<sup>th</sup> December 2017, Council agreed that:-

- (i) a Summer Festival Interim Committee should be appointed to oversee the 2018-2019 Summer Festivals. The interim committee should serve from 1<sup>st</sup> December 2017 to 30<sup>th</sup> November 2019;
- (ii) the Summer Festival Interim Committee should comprise individuals who had already been identified to serve on the Festival Commission. This would

facilitate a seamless transition into the Commission. Council agreed that the following persons should constitute the Committee:-

**Chairperson:** Countess Lisa Rey

**Deputy Chair/Chair of Opening Night/Band Clash/ J'ouvert:** Shayne Thompson

**Financial Controller:** Cleonette Lake

**Miss Anguilla:** Keischa Brooks\*

**Calypso:** Joey Gumbs\*

**Leeward Islands:** Katrina Richardson\*

**Boat Racing:** Atrene Pemberton

**Prince and Princess:** - Erica Edwards\*

**Parade of Troupes:** - Keria Hughes\*

**Talented Teen Pageant:** - Romare Kelsick\*

**ANCA Representative:** - TBD

**Creative Expression:** Keanu Belle

**Department of Youth and Culture Representative:** Bren Romney/Member of the Finance Sub Committee/Accounting Officer

\*New Members

Council:-

- (i) further agreed that a small monthly stipend be paid to members with effect from January 2018 as indicated below:-

Chairperson – \$500

Deputy Chairperson - \$450

Financial Controller – \$400

Administrative Officer – \$300

Member - \$300

**Annual total stipends EC\$52, 200.00**

Cleaning Services, supplies and materials for the Festivals Office - 9, 400.00

- (ii) noted that Ms Lisa Rey had recently resigned from her post in the Department of Information and Broadcasting, and that this would impact how the Ministry deals with her involvement in the Anguilla Summer Festival;
- (iii) approved the terms of reference to govern the proper operations of the Interim Summer Festival Committee and the Finance Committee; and

- (iv) agreed that the matter should be brought back to Executive Council in the near future to discuss the wider budget.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, ELSYC; DIR, Y & C; PS, FIN; PS, EDICTLP; BD; ACC GEN; MINS  
OF GOV'T

EX MIN 18/30

**EX MEM 18/18 ANGUILLA'S PARTICIPATION IN THE TORONTO CARNIVAL RUN**

Hon Parliamentary Secretary and Ministerial Assistant to the Hon Minister, MHA remained in attendance. PS, ELSYC and CSP remained for discussion.

Council:-

- (i) noted the request that consideration be given to Anguilla's participation in the Toronto Carnival Run;
- (i) agreed that consideration should be given to creating a local Carnival Run; and
- (ii) tasked the Hon Parliamentary Secretary to contact the various hotels on the island regarding partnering and sponsoring the Toronto Carnival Run, and to come back to Council for further discussion.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: HON PARL SEC; PS, ELSYC; DIR, Y & C; PS, FIN; PS, EDICTLP; BD;  
MINS OF GOV'T

EX MIN 18/31

**EX MEM 18/19 CLAYTON J. LLOYD INTERNATIONAL AIRPORT (CJLIA) DEVELOPMENT AND EXPANSION PROJECT**

Hon Parliamentary Secretary and Ministerial Assistant to the Hon Minister, MHA remained in attendance. PS, FIN remained for discussion. The following persons joined the Meeting:-

Mr Larry Franklin, PS, EDICTLP  
Mr Karim Hodge, PS, MICUHAFIT  
Mr Nigel Connor, Deputy Chief Engineer, DICUH  
Mrs Anthea Ipinson-Connor, Chief Project Officer  
Mr Darren Forbes-Batey, Chief of Staff, Governor's Office

Council:-

- (i) reiterated the 2015 and 2016 commitments to using the iUK report as a guide for the proposed CJLIA Airport Development and Expansion Project;

- (ii) agreed that the Government of Anguilla through the Project Board should develop an action plan for the implementation of the recommendations, which should be presented to Executive Council for approval;
- (iii) approved the project governance structure including the Terms of Reference and the appointment of the proposed members for the Technical Steering Committee;
- (iv) approved the creation of a Project Management Officer and the terms of reference for a Project Director;
- (v) tasked the Technical Steering Committee to submit a budget for the operations of the Project Management Office including the Project Director, project team and the engagement of external financial, legal and technical consultants;
- (vi) agreed that the Government of Anguilla should request funding and other assistance from the UK for the advancement of the business case and engagement of external advisors;
- (vii) tasked the Technical Steering Committee to submit a recommendation as to the most appropriate option to secure the necessary financial, legal and technical expertise for the preparation of the business case and PPP advice; and
- (viii) agreed that the Technical Steering Committee should be responsible for the preparation of the terms of reference for the engagement of the consultants and PPP Advisors.

Action: PS, EDICTLP; PS, FIN; PS, MICUHAFIT; DCE; CPO; COS; MINS OF GOV'T

EX MIN 18/32

**EX MEM 18/20 PAYMENT OF DEFERRED SALARY – MR A**

*[note on publication: name redacted to protect personal health information]*

Hon Parliamentary Secretary and Ministerial Assistant to the Hon Minister, MHA remained in attendance.

Council agreed that Mr A, who is employed in the Department of Information Technology and E-Government Services, should be paid his deferred salary in the sum of EC\$26,707.10 to assist him with costs associated with his medical condition.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: DIR, DITES; PS, PA; PS, FIN; PS, EDICTLP; ACC GEN

EX MIN 18/33

**EX MEM 18/21 UNAUDITED 2017 BUDGET OUTTURN**

Hon Parliamentary Secretary and Ministerial Assistant to the Hon Minister, MHA remained in attendance. PS, FIN, PS, EDICTLP, PS, ELSYC and CSP remained for discussion. The following persons joined the Meeting:-

Mr Kiel Connor, Comptroller, Inland Revenue  
 Mrs Shona Proctor, Budget Director  
 Mrs Shantelle Richardson, Director of Economic Planning  
 Ms Jamila Gumbs, Budget Officer

Council:-

- (i) noted the Budget Outturn (unaudited) for 2017;
- (ii) noted that EC\$6.4m in savings was still required to meet the shortfall;
- (iii) mandated all ministries/departments to identify EC\$6.4m, and agreed that reduced figures should be submitted to MFEDICT by close of working day on Monday 22<sup>nd</sup> January. Failure to co-operate with this directive would result in a comprehensive cut being imposed on all ministries/departments to address the shortfall; and
- (iv) agreed to hold off on new training in 2018 (PS, PA to have further discussion in Ex Co on this).

Action: HON DG; PS, FIN; PS, EDICTLP; PAS, FIN; BD; DEP; CPO; MINS OF  
 GOV'T

Ministerial Assistant to the Hon Minister, MHA left the Meeting.

EX MIN 18/34

**EX MEM 18/22 PROPOSED MEDIUM TERM REFORM PROGRAMME  
 2018 – 2020**

Hon Parliamentary Secretary remained in attendance. The following persons remained for discussion:-

Dr Aidan Harrigan, PS, FIN  
 Mr Larry Franklin, PS, EDICTLP  
 Mr Kiel Connor, Comptroller, Inland Revenue  
 Mrs Shona Proctor, Budget Director  
 Mrs Shantelle Richardson, Director of Economic Planning  
 Ms Jamila Gumbs, Budget Officer

Council:-

- (i) noted and approved the proposed Medium Term Reform Programme; and
- (ii) authorised the Ministry of FEDICT to begin discussions with the Caribbean Development Bank (CDB) and UK Officials concerning the proposed programme.

In further discussion, H E The Governor noted that there were going to be challenges ahead and reiterated the need to look at methods to boost the economy. He spoke about:-

- (i) the urgent need to improve tourism numbers in 2018
- (ii) how can businesses be encouraged to invest in Anguilla
- (iii) focused reforms – changes that are going to happen

The Governor noted that he was willing to lend his support in any way possible.

Action: HON DG; PS, FIN; PS, EDICTLP; PAS, FIN; BD; DEP; CPO; MINS OF  
GOV'T

EX MIN 18/35

**EX MEM 18/23 UKG GRANT PROJECTS**

Hon Parliamentary Secretary remained in attendance. The following persons remained for discussion:-

Dr Aidan Harrigan, PS, FIN  
Mr Larry Franklin, PS, EDICTLP  
Mr Karim Hodge, PS, MICUHAFIT  
Mr Nigel Connor, Deputy Chief Engineer, DICUH  
Mrs Anthea Ipinson-Connor, Chief Project Officer  
Mr Darren Forbes-Batey, Chief of Staff, Governor's Office

Council:-

- (i) noted the list of proposed prioritised projects;
- (ii) noted that the estimates provided were preliminary and would be finalised as further information related to the detailed project scope was confirmed;
- (iii) additionally noted that, although the majority of the projects focused on the restoration of key infrastructure, there were other critical projects that were key for providing a more resilient economy; and
- (iv) approved the list of projects as presented.

Council thanked the team for their hard work and for producing a good first list.

Action: PS, EDICTLP; PS, FIN; PS, MICUHAFIT; DCE; CPO; COS; MINS OF  
GOV'T

EX MIN 18/36

**EX MEM 18/24 FILLING OF POST OF LABOUR COMMISSIONER**

Hon Parliamentary Secretary remained in attendance.

Council:-

- (i) noted that the vacant post of Labour Commissioner in the Labour Department was created due to the resignation of the Labour Commissioner;

- (ii) noted that there is one Deputy Labour Commissioner, who has been in that position for less than a year, and who is presently acting as Labour Commissioner until the vacancy is filled;
- (iii) additionally noted that there would be no impact on the budget given that the vacancy was due to resignation; and
- (iv) agreed that the post of Labour Commissioner in the Labour Department should be filled.

Action: PS, PA; LAB COM (Acting); PS, FIN; PS, EDICTLP; BD; ACC GEN

EX MIN 18/37

**EX MEM 18/25 AMENDMENT TO APPLICATION FOR ISSUE OF LICENCE UNDER THE ALIENS LAND HOLDING REGULATIONS ACT – CROCUS BAY DEVELOPMENT INC (REGISTRATION SECTION: NORTH; BLOCK: 58715 B; PARCEL 565/SL1, SL2, SL3, SL4, SL5, SL6, SL7, SL8, SL9A, SL9B, SL9C AND SL9D**

Hon Parliamentary Secretary remained in attendance. Mr Leslie Hodge, DLS joined the Meeting.

Further to EX MIN 18/10 of 11<sup>th</sup> January 2018, Council agreed that an Aliens Land Holding Licence should be issued to Crocus Bay Development Inc. to hold, on a freehold basis, 1.24 acres of land situate in Registration Section North, Block 58715 B, described as Parcel 565/SL1, SL2, SL3, SL4, SL5, SL6, SL7, SL8, SL9A, SL9B, SL9C and SL9D for tourism purposes, subject to the following conditions:-

- (a) Payment of the following fees:-

(i)	Stamp Duty on Licence @ 4% of EC\$13,441,000.00	EC\$537,640.00
(ii)	Stamp Duty on Transfer @ 5% of EC\$870,976.80	EC\$ 43,548.84
	<b>TOTAL</b>	<b>EC\$581,188.84</b>

- (b) payment shall be made within one (1) month of approval of the grant of this licence. Failure to make payment would result in the property being reassessed to today's market value by the Department of Lands and Surveys and stamp duty fees charged based on that assessment.

Action: PS, EDICTLP; DLS; PS, FIN; HON AG

**ORAL MENTION**

EX MIN 18/38

**PAYMENT FOR THE APPROVAL OF LICENCE UNDER THE ALIENS LAND HOLDING REGULATIONS ACT**

Hon Parliamentary Secretary remained in attendance. DLS remained for discussion.



Council agreed that payment should be made within one (1) month following the approval of an Aliens Land Holding Licence. Council further agreed that the DLS should draft a policy on this to be submitted to Executive Council for consideration.

Action: PS, EDICTLP; DLS

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